Admission and application

Admission

All applicants who apply for an undergraduate course at Monash University must satisfy the minimum entry requirement, course prerequisites and other special requirements the course may have.

The entry requirement for Monash may be subject to change from time to time. To view further qualification entry requirements that are not listed in this guide please refer to the Undergraduate Qualifications Database: www.monash.edu/study/international/apply/qd

Entry requirements

Academic entry requirements

International students should refer to the Admissions Table in this section of the guide for details on how they can meet the academic entry requirements for undergraduate courses at Monash University. Please note that specific course grade prerequisites scores are not listed in this guide.

International students undertaking Year 12 or IB in Australia

International students who are studying for an Australian Year 12 qualification (VCE, HSC) or International Baccalaureate (IB) in Australia should refer to www.monash.edu/study/international/apply/undergraduate/year-12.html.

English language requirements

All applicants who apply to Monash University must satisfy the English Language requirement. Some courses have higher English language requirements.

Monash University applies the most recent demonstration of English proficiency as the basis for assessment. Where an applicant has completed several measures of English proficiency over a period of time, only the most recent measure is considered. The university reserves the right to require that an applicant undergo a test of English proficiency.

For more information regarding Admission to Coursework Courses and Units of Study Procedures please refer to the following link: www.policy.monash.edu/policy-bank/academic/education/admissions/admissions-coursework-courses-units-of-study-procedures.html

For an applicant whose secondary schooling was not entirely in English, the minimum English requirements for undergraduate entry can be met in one of the following ways:

1. Year 12 (VCE) English

Students must have achieved a satisfactory level of performance in an English subject at Australian Year 12 (VCE) English or equivalent level within the last two years. For VCE students, this means to meet the University’s minimum English requirement applicants must achieve a study score of at least 25 in units 3 and 4 in a VCE English subject or a score of at least 30 in units 3 and 4 in VCE ESL English.

2. English is the language of instruction

Students have studied in an institution where English is the language of instruction and assessment for the entire institution and have satisfactorily completed:

_– at least an equivalent to a minimum of 48 Monash credit points (two standard full-time semesters) in an English medium educational institution at Australian VET diploma level or above, or equivalent completed within the last two years._

Please note applicants can not meet the English language entrance requirement with an Australian VET Certificate 4 course.

Documentary evidence in the form of an official letter is required from the institution at which the study was undertaken. This document must be written and signed by the institution’s registrar.

3. English language testing

Each Monash University course has a required level of language proficiency, judged against international standards of English language testing.

_– Students must have undertaken an English language proficiency test within 24 months prior to their study commencement date._

English language requirements (or equivalent) (category)

Category A

IELTS overall 6.5 with no individual band score less than 6.0.

TOEFL 580 with a TWE of 4.5 or an internet-based TOEFL score of 90 with 22 in Writing and no section lower than 20.

Category B

IELTS overall 6.5 with at least 6.5 in Reading and Listening and 6.0 in Writing and Speaking.

TOEFL 580 with a TWE of 4.5 or an internet-based TOEFL score of 90 with 22 in Writing and no section lower than 20.

Category C

IELTS overall 6.5 with at least 6.5 in Reading, Listening and Writing and 6.0 in Speaking.

TOEFL 580 with a TWE of 4.5 or an internet-based TOEFL score of 90 with 24 in Writing and no section lower than 20.

Category D

IELTS 7.0 overall with no individual band score less than 6.5.

TOEFL 600 with a TWE of 4.5 or an internet-based TOEFL score of 100 with 24 in Writing and no section lower than 20.

Category E

IELTS 6.5 overall with 6.5 in Listening and Speaking and 6.0 in Reading and Writing.
Undergraduate Courses 2013

ISAT
International students applying for either of the following courses at Monash in 2013 must apply to sit the International Students Admission Test (ISAT) as part of the entry requirements.
- Bachelor of Medicine/Bachelor of Surgery
- Bachelor of Physiotherapy

Contact the Australian Council for Educational Research (ACER) regarding dates for sitting this test on +61 3 9277 5566, or email: isat@acer.edu.au

ISAT will contribute towards the overall ranking for entry into the course. International applications for the Bachelor of Medicine and Bachelor of Surgery close in June. For information regarding the closing dates, email: mbbs.international@med.monash.edu.au.

Note: International applicants expecting to change to Australian permanent residency prior to January 2013 must also complete the UMAT. www.umat.acer.edu.au

Credit for previous studies
Monash University may grant credit for subjects (units) passed (with satisfactory grades) at other recognised tertiary institutions if:
- the subject is considered to be equivalent in content and standard to those offered by Monash University, and
- it is relevant to the planned course of study.

Applying for credit
To apply for credit transfer for previous study, students must complete the credit transfer section in the Application Form in this guide.

Students must include certified copies of all official transcripts or results from previous studies plus copies of the subject syllabuses with their application.

Students intending to apply for credit transfer should be aware that the request must be made and the credit approved in writing before enrolment, otherwise credit might not be given.

Students should note that credit transfer units may affect the duration of a course and therefore the duration of their visa.

Deferment
To defer an offer, international students should contact International Recruitment Services: telephone +61 3 9903 4788 or email ADM-documents@monash.edu

Sunway campus, Malaysia
Malaysian National Subjects (Compulsory Subjects)
The Malaysian Private Higher Educational Institutions (PHEI) Act 1996 requires all Malaysian students to pass the Malaysian National Subjects (Compulsory Subjects) as a prerequisite to the award of a certificate, diploma or degree.

These subjects are:
- National Language A
- Malaysian Studies
- Islamic Studies (for Muslim students)
- Moral Studies (for non-Muslim students)

International students are exempted from taking the Malaysian National Subjects (Compulsory Subjects). However, those who would like to do so may take the following subjects:
- National Language (B)
- Malaysian Studies

These requirements are not applicable to exchange students from Monash Australia studying in Malaysia.

For more information, go to: www.monash.edu.my/esi/MNS/about-malaysian-national-subjects-mns.html

Fees
Tuition fees
To study at Monash University, students must pay tuition fees to the university. Tuition fees vary for different courses.

Tuition fees are detailed in the Admissions Table for International Students in this guide and at: www.monash.edu.au/study/international/courses/fees.html

The tuition fees quoted are for 48 credit points and applicable to courses commencing in 2012. Tuition fees for courses in 2013 will be different.

Once you have commenced your course, Monash University reserves the right to adjust annual tuition fees for future years of your course. However, Monash University undertakes that any adjustment factor for those continuing students will not exceed 6% per annum. Any adjustment will be applied on the first day of January each year for teaching periods with a census date thereafter.

Discount for full payment in advance
Students who pay all of their course fees when accepting their offer can get a discount and will not need to pay yearly fee increases.

Students must meet all the following conditions:
- Start the course at Monash University as full-fee-paying student.
- Enrol in a full-time course of more than one year.
- Pay full course fees in advance.
- Complete the course within the standard time-frame.

Students must complete the full payment in advance discount form and return it to Monash University before the first census date.

For further information, see: www.monash.edu/fees/discounts-refunds/payment-advance.html.

Discount for a brother or sister
Students who have one or more siblings enrolled in a Monash University full-fee award course at the same time may be entitled to a discount on their annual tuition fees.

For more information, visit: www.monash.edu/fees/discounts-refunds/family-discount.htm.

Healthcare fees
It is an Australian Government visa regulation for international students studying on a student visa to have compulsory Overseas Student Health Cover (OSHC) for the duration of their stay in Australia. Monash University requires all commencing international students to purchase visa-length cover at the time of accepting their offer, that is, health cover that will last for the duration of their visa. The electronic Confirmation of Enrolment (eCoE) for student visa application will not be issued until:
- the OSHC payment has been received (along with payment of fee deposit), or
- proof has been submitted that visa length OSHC has been purchased with an approved Australian OSHC provider of the student’s choice, or
- approved documentation has been submitted for exemption from payment of OSHC.

For more information, visit: www.monash.edu.au/fees/resources/policy/overseas-student-health-cover.html

Application
The following procedures apply to all international students who wish to study at Monash University in Australia.

International applicants who are completing an Australian Year 12 qualification or IB in Australia should refer to the Guide to Undergraduate Courses 2013 (domestic).

Applications for most courses are accepted all year round, but students should apply as early as possible as some courses have limited places.
Visa considerations

www.immi.gov.au

Applicants need to keep in mind their student visa application. This may take up to six months or more, depending on their nationality and country of residence. Additional visa information and application forms can be obtained from an Australian Diplomatic Mission or from the Department of Immigration and Citizenship website listed above.

Off-campus study

www.monash.edu/offcampus

International applicants outside Australia wishing to study programs via off-campus learning (study from home) should apply online. Applications for most courses are limited places. For further information, visit the website listed above, or email offcampus@monash.edu.au.

How to apply

STEP 1 – Apply

To apply for a Monash University undergraduate course, complete the application form at the back of this guide.

Ensure that all sections of the form are complete and that the declaration is signed and dated before lodging the application.

Send your completed application form, all certified documents* (listed on the application form) and a $A100 application fee (payable by bank draft, bank cheque, electronic funds transfer, telegraphic transfer or credit card) to: International Recruitment Services 871 Dandenong Road Caulfield East Victoria, 3145 Australia Email: ADM-Documents@monash.edu

*Individuals authorised to certify documents are listed on the application form. All documents submitted remain the property of Monash University.

Checking the status of your application

You will receive an acknowledgement email from Monash when we enter your application onto our database. The email contains your Monash student ID number. Use this number to check the status of your application on the website at: www.monash.edu/study/international/apply/application-track.html

Alternatively, you can check your application status by logging into the Monash Online Admissions portal. A login ID and password will be sent to you once your application has been received. The Monash Online Admissions portal can be found at: applicant.connect.monash.edu.au/connect/webconnect

STEP 2 – Assessment

When your application is received, Monash University will assess your application and advise you of the outcome. If your application is successful, you will be made an offer.

Your Offer Letter (International Student Course Agreement) will be emailed to both you and your agent.

If eligible, you will receive your International Student Course Agreement as well as instructions on how to accept your offer, including the fees you need to pay. If we are not able to make you a full offer immediately, you may be made a conditional offer.

A conditional offer means you must submit further information to convert your offer to a full offer.

The documents or information we still need from you will be included in your International Student Course Agreement (conditional offer).

You should submit that documentation to us as soon as possible or contact us if you need any help.

If you are not successful with your first preference, International Recruitment Services will assess you for the next preference listed on your application form, or for a pathway program through Monash College (MUFY or Diploma).

STEP 3 – Accepting your offer

To accept your offer, follow the instructions in your International Student Course Agreement.

You must complete and sign the International Student Course Agreement and return the entire document with payment and a photocopy of the personal details page of your passport to secure your place at Monash University.

You must also pay for Overseas Student Health Cover (OSHC) for the duration of your visa for yourself and any family members accompanying you to Australia.

OSHC fees are included in your International Student Course Agreement.

STEP 4 – Electronic Confirmation of Enrolment (eCoE)

When your International Student Course Agreement, PVA (if applicable) and payment have been received by Monash, we will issue you with an Electronic Confirmation of Enrolment (eCoE). All conditions on the International Student Course Agreement offer must be met before an eCoE can be issued.

If you are accepting a packaged offer where no academic conditions are specified, we will issue eCoEs for all parts of the package.

The eCoE will be emailed to you or your agent.

A Confirmation of Enrolment is required to obtain a student visa. The emailed version can be used to apply for the visa (you do not need to wait for the original).

STEP 5 – Your student visa

When you receive your eCoE from Monash University, take it to an Australian Diplomatic Mission to apply for a student visa.

To find the Australian Diplomatic Mission nearest to you, visit: www.dfat.gov.au/missions

You must meet all Australian Government requirements to be issued a visa.

We advise you to seek assistance directly from the Department of Immigration and Citizenship (www.immi.gov.au) or from your agent.

You should carefully check the visa requirements for your country of origin and the education sector for which you are applying.

You must check the following:

1. Your country assessment level.
2. The education subclass relevant to your application.
3. Relevant financial, health and any other requirements.

These factors will determine which visa application form you need to complete, as well as the documentation required to process your visa.

If you are under 18 at the time and you are applying for a student visa, you will need to supply additional documentation before your eCoE can be issued. Refer to the following website for information: www.monash.edu/study/international/under-18

STEP 6 – Planning your arrival

You must make your own travel arrangements.

You must make these arrangements as soon as possible to ensure you are in Australia in time for enrolment.

If you wish to use our airport reception service and temporary accommodation service, you should complete and return the request form available at: www.monash.edu/study/international/preparing/reception

STEP 7 – Start your studies

Enrolment takes place two weeks prior to the start of teaching, and students must arrive at the university in time for enrolment.

Note that some courses do not accept late enrolments after the enrolment period.

On arrival at Monash University, you will be assisted through the process of enrolment.

Further details about the enrolment process are available at: www.monash.edu/study/international/arriving/enrolment.html

The orientation program will help familiarise you with the university and your new surroundings.

Semester dates for 2013

Semester 1

Enrolment 18–21 February

Orientation 26 February – 1 March

Classes 4 March – 31 May

Mid-semester break 28 March – 6 April

Exam period 10–25 June

Semester 2

Enrolment 15–18 July

Orientation 22–29 July

Classes 29 July – 25 October

Mid-semester break 30 September – 4 October

Exam period 4 November – 22 November

An optional summer semester is available for some units on some campuses. Summer semester runs from September to February. Visit: www.monash.edu/enrolments/summer-winter.
Admissions table for international students by faculty

The Admissions Table for International Students is a quick reference guide to the entry requirements and fees for undergraduate courses at Monash University. Single and double degree courses are listed and colour coded by faculty. All single and double degree courses in this table are available for intakes in first semester (February) and second semester (July).

Methodology key

At the top of each page in this guide is a row of international senior secondary and Foundation Year qualifications:

<table>
<thead>
<tr>
<th>Course code</th>
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- All India Senior School Certificate: Based on the average of the best four academic subjects.
- Hong Kong Dip of Secondary Education: Total of best five subjects (Category A and C only). Score calculated as follows:
  - Level 1 = 1, Level 2 = 2, Level 3 = 3, Level 4 = 4, Level 5 = 5, A = 5, B = 4, C = 3, D = 2, E = 1.
- International Baccalaureate: Based on the total score achieved for all subjects.
- ATAR (Int 2012): Indicative score only. Relevant to international students living in Australia or those studying VCE outside of Australia.
- Ontario Grade 12: Based on the average score of the six best Grade 12 subjects.
- South African National Senior Certificate: Based on the number of points totalled in the best six subjects (excluding life orientation).
- Indian School Certificate (ISC): Based on the average of the best four academic subjects.
- Indonesian, SMA3: Overall average of academic subjects on final school transcript.
- Monash University Foundation Year (MUFY): Final MUFY score based on provincial education and training department.
- Monash South Africa Foundation: Average of percentage grades for all subjects completed including fails.
- Monash University Foundation Year (MUFY): Final MUFY score based on academic record.
- UNIPREP Indonesia/UNSW FY: Based on the final Grade Point Average as reflected on the transcript.
- English language requirements: Refer to page 74 and 75 for an explanation of the categories used in the table.
1. Apply

2. Monash offers you a place

3. You accept

4. Monash issues you a Confirmation of Enrolment

5. Lodge your visa application*

6. Visa granted

7. Pack your bags and fly to Melbourne

8. Start making a difference at Monash

*Monash Offers Streamlined Visa Processing

Monash University has been approved by the Australian Government as an eligible university to access the Department of Immigration and Citizenship’s Streamlined Visa Processing (SVP) arrangements under the Student Visa Program. This process streamlines the documentation required for a student visa application and greatly hastens the visa application process for the vast majority of all inbound international students to Monash. For more information see www.monash.edu.au/study/international/apply/visa.html